**Local Summer Internship Programme 2024**

**Internship Offering Form**

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| **COMPANY / ORGANISATION INFORMATION** | | | | | | | | | | |
| **Name of Company / Organization:** |  | | | | | | | | |  |
| **Nature of Business:** |  | | | | | | | | |  |
| **Address of Company / Organization:** |  | | | | | | | | |  |
|  |  | | | | | | | | |  |
| **Email of Company / Organization:** |  | | | | **Website:** |  | | | |  |
| **Organization Information Enclosed:** | Business Registration Cert.  Annual Report / Brochure / Pamphlet | | | | | | | | |  |
| **No. of Staff in HK** (approx.)**:** |  | **No. of Staff Worldwide** (approx.) (if applicable): | | | | | | |  |  |
| **Contact Person *Name:*** | Mr Miss Ms Mrs | |  |  | | | | | |  |
| ***Position / Title:*** |  | | | | | | | | |  |
| ***Department:*** |  | | | | | | ***Tel:*** |  | |  |
| ***Email:*** |  | | | | | | ***Fax:*** |  | |  |
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| **INTERNSHIP INFORMATION** | | | | | | | | | | | | | | | | |
| **Internship Position / Title:** | | | |  | | | | | | | | | | |  | |
| **Department / Unit:** | | | |  | | | | | | | | | | |  | |
| **No. of Intern(s) Required:** | | | |  | | | **Nature:** | | | Full-Time  Part-Time  Project-based | | | | |  | |
| **Internship Period (DD/MM/YYYY):** | | | | | **From** | | |  | | | | **To** |  | |  | |
| **Allowances (HK$):** | |  | | | per hour  per day  per week  per month  fixed sum | | | | | | | | | |  | |
| **Insurance Coverage:** | | Yes  No | | | | Please specify (if applicable): | | | | |  | | | |  | |
| **Address of Internship Location :**  *(if different from the aforementioned company address)* | | | | | | | | |  | | | | | |  | |
| **Discipline(s) of Study Preferred:**  *(please select*  *more than one*  *if applicable)*  *(we will try to nominate students of your preferred disciplines as far as possible)* | **No Preference**   |  |  | | --- | --- | | Accounting  Accounting and Corporate Governance  Animation and Digital Arts  Business Psychology  China and Asia Pacific Studies  Chinese  Chinese Literature, History and Philosophy  Contemporary English Studies  Creative Media Industries  Cultural Studies  Data Science  Digital Business  e-Business  Economics  Film and Media Studies  Film and Visual Arts  Finance  Global Development and Sustainability  Global Economics and Banking  Global Liberal Arts | Global Studies  Government and International Affairs  Health and Social Services Management  History  Human Resource Management  Human Resource Management and Entrepreneurship  International Economy and Politics  Marketing  Marketing and Social Media  Philosophy  Psychology  Public Management and Smart Governance  Risk and Insurance Management  Social and Public Policy Studies  Sociology  Sports Coaching and Event Management  Translation  Translation, Cross-Cultural Studies and Corporate Communication  Visual Studies | | | | | | | | | | | | | | **Year(s) of Study Preferred:**  1  2  3 |  | |
| **Job Descriptions / Duties:**  *(please use additional sheets if necessary)* | | |  | | | | | | | | | | | | |  |
| **Job Requirements:**  *(please use additional sheets if necessary)* | | |  | | | | | | | | | | | | |